



Partner Checklist

Offutt Brass

Arrival: The band will arrive according to the operations representative's (Ops Rep) designated time. The event partner or point of contact should be available to meet the band upon arrival to greet and assist the Ops Rep with the organization of the performance. The following are standard requirements needed to ensure the highest quality performance by Offutt Brass.

Stage Dimensions: Performance area should be at least 15 feet wide and 15 feet deep.

Construction: The stage or area being used must be level with a firm foundation. For outdoor sites: the performance area must be dry. NOTE: the band cannot perform in inclement weather (including high winds); we recommend that arrangements are made for an alternate indoor site.

Set-up: Normally, the band can set-up their equipment in approximately 15 minutes. However, due to the complexity of loading the equipment to difficult performance areas and other unforeseen delays, it could possibly take up to 30 minutes to complete the set-up and sound check.

Lighting: No special lighting needs are required. We request the use of general stage lighting (wash). Please designate someone who can operate system during the band's performance.

Audio: For most performances, no audio is required. If available, a small PA system for announcing is desirable. This must be coordinated with the Ops Rep at least 30 days before the performance.

Electrical: We may request the use of one 120V/20Amp AC circuit with two Edison outlets for use with a small PA system (powered speaker and microphone) and stand lights. Power should be available within 10 feet of the stage area.

Dressing Rooms: Two secured dressing rooms, in close proximity to the stage area, are needed for one female and five males. Please inform the Ops Rep of any rules concerning smoking, eating, etc.

